



Glen Ellyn School District 41: Ignite Passion. Inspire Excellence. Imagine Possibilities.

**POLICY COMMITTEE MEETING
Minutes**

April 6, 2016 9:15 AM

**CENTRAL SERVICES OFFICE
793 NORTH MAIN STREET
GLEN ELLYN, ILLINOIS**

The meeting was called to order at 9:15 a.m.

Present: Board member Dean Elger; Superintendent Dr. Paul Gordon; Recording Secretary Nancy Mogk. Michelle Gallo, Director of Student Services Board member Stephanie Clark arrived at 9:20 a.m.

Also in attendance was a member of the public.

Public Comment

No public participation

Approval of Minutes:

March 9, 2016 Policy Committee Meeting minutes were approved as submitted and will be posted.

Policies for review:

The committee continued its discussion on 6:120 Education of Children with Disabilities and 6:120 AP1 E2 Exhibit – Special Education Required Notice and Consent Forms. Dr. Gordon provided an overview from the last meeting and stated he invited Mrs. Gallo to join the discussion for her perspective. Mrs. Gallo shared information on IDEA laws and regulations from ISBE and is unable to find any specific language outlining an specific number days for advanced noticed. Mrs. Gallo shared that she and the staff did not feel this was a global issue and that they are willing to work with any parent who requests additional time for review of the documents and reports related to IEP meetings. Additionally, she has reviewed the committee's recommendation of a 5 day notice with staff and their feedback included a concern about having it written into policy rather than just sharing an expectation. Mrs. Clark noted that she favors having a written document so both staff and parents know what to expect. The committee and Mrs. Gallo discussed various options to consider satisfying a notification period.

The committee recessed from 9:50 – 9:57 am.

Following their recess the committee agreed that Mrs. Gallo would create a check list which includes language of a the expectations for parents before during and after an IEP meeting. This check list will be shared with the parent with their invitation to the meeting, no later than 10 prior to the meeting. Once the check list is created, Mrs. Gallo will share it with the committee and the co-chairs of the Student Services Parent Advisory Council (SSPAC) co-chairs. The committee agreed this resolution is about building a better collaborative process and improving the meeting experience for parents.

- Review re-written 7:305 Student Athlete Concussions and Head Injuries: the committee reviewed the recommendation. It will move forward for full board consideration in May.
- Update on recent PRESS recommendations: The current PRESS issue updates are all related to the revisions to the Student Behavior (formally Student Discipline) polices and administrative procedures. These have been forwarded to the co-chairs of the Parent Teacher Advisory Committee (PTAC) and Culture of Care Committee (CoC) for their review. This team will share the updates with the full committee in April and provide a report to Dr. Gordon. These updates will need to be presented to the Board in early June. Dr. Gordon will have these updates to the committee for their review and discussion at the next meeting in May.
- Committee/Board member request for review: The committee reviewed a number of requests from Board members that have been made throughout the course of the year. The committee will review these requests compared to the polices and discuss next steps at their meeting in May.

Next Steps

Next meeting is scheduled for May 4, 2016 at 9:30 a.m.

Adjourn

The meeting adjourned at 10:15 a.m.