



Glen Ellyn School District 41: Ignite Passion. Inspire Excellence. Imagine Possibilities.

**MINUTES
GLEN ELLYN SCHOOL DISTRICT 41
BOARD OF EDUCATION REGULAR MEETING
SEPTEMBER 14, 2015**

**CENTRAL SERVICES OFFICES, 793 NORTH MAIN
STREET, GLEN ELLYN, ILLINOIS**

An informal reception for new district staff preceded the Board meeting.

Call to Order

The September 14, 2015, Board of Education Meeting was called to order at 7:32 p.m.

Pledge of Allegiance

Mr. Buchholz led in the recital of the Pledge of Allegiance.

Roll Call

Upon the roll being called, the following members answering present: Joe Bochenski, Stephanie Clark, Patrick Escalante, Kurt Buchholz, Dean Elger and Erica Nelson. Drew Ellis was absent.

New Staff Recognition

Dr. Gordon and Assistant Superintendent of Human Resources Laurie Campbell welcomed and introduced the new staff to the District 41 family.

Ms. Nelson noted that two agenda items to the meeting agenda: Board Reports and Other

Adjourn to Closed Session

The Board did not have a need to adjourn to closed session at this point in the meeting.

Public Participation

Resident Jeff Cooper stated that he believes that the district should not continue the practice of paying the administrators' share of TRS and asked how the assistant principals are being funded for this school year.

Parent Lisa Paradis asked what data would be used to measure the impact of the longer school day on students learning and requested information on how this change will be implemented for the 2016-2017 school year and multi-age in literacy. She suggested that the administration conduct a survey to measure the impact these changes are having on our students and teachers.

Parent Jennifer Rath commented on the enrollment report and pointed out that the district has classes that are over the class size targets. Mrs. Rath also asked for enrollment information for Hadley by class.

Resident Bruce Currie inquired about the use of WIN time within the Think-tank model and did taking it away affect the model? If so, how, and was this communicated to parents, teachers, staff or the general public?

Presentations, Reports and Initiative Updates

A. PTA Report

PTA President Veronique Escalante provided the Board with an overview of the PTA Council's focus for the school year. Much of their work will concentrate on communication between parents and administration and she encouraged Board members to attend meetings or contact

representatives to share topics they feel need to be addressed. Mrs. Escalante also provided an overview of the work of the SSPAC (formerly SERC) and shared feedback received at the council meeting held earlier in the day.

B. Construction Update

Jack Hayes of FQC and Dave Scarmardo provided the Board with a status update on the finishing pieces of the Forest Glen and Churchill projects. The final Churchill classroom additions are underway and going well. Pending good weather the project should be completed by March 1, 2016. The last of the cubbies ordered for Abraham Lincoln LMC have been delivered and installed.

C. Community Engagement Plan

Chief Communications Officer, Erika Krehbiel provided the Board with an update to the District's Community Engagement Plan. Mrs. Krehbiel thanked the board for their support of the plan initially rolled out last fall and shared the following goals:

- Deepen trust within the community through open engagement
- Launch new district and school websites
- Print/mailed newsletter twice a year
- Community Facilities Task Force
- State of the district will be presented a number of times out in the community, PTA council, rotary, chamber, newcomers, legal of women voters, etc.
- Participate in the community – Glen Ellyn Backyard BBQ, parades, community organizations

Board members thanked Mrs. Krehbiel for her hard work and provided feedback and questions regarding the plan.

(Attachment)

Discussion Items

- A. Survey Framework – At its August 24, 2015 meeting, the board supported members Clark and Buchholz researching best practices for parent, faculty and student surveys and return with framework to support this work. Mrs. Clark and Mr. Buchholz presented their plan for going forward and shared the research they reviewed, the suggested timeline, types of surveys and types of questions they recommend to be considered. Board members discussed the various options presented, previous discussions they have had and various options associated with the surveys under consideration for this year. The Board asked Dr. Gordon to bring back an updated timeline on administering surveys this year incorporating details from Mrs. Clark and Mr. Buchholz's framework. Dr. Gordon noted that he will provide the Board with an update at the next meeting.

(Attachment)

- B. Board Policy Revisions - First Reading

The Board of Education Policy Committee met in July and September to review policy and/or procedure revisions, updates and/or additions as a result of changes in the law or ISBE recommendations. Following are the recommended revisions:

POLICY	TITLE	RECOMMENDATION
2:250	Access to District Public Records	Rewritten for clarity per PRESS recommendation
2:250 AP	Access to and Copying of District's Public Records	Updated to comply with changes in law.
3:40	Superintendent	Updated in response to legislation
3:50	Administrative Personnel other Than the	Updated in response to legislation to clarify that the policy applies to building principals;

	Superintendent	to replace certified with licensed; and to update statutory and rule references.
3:60	Administrative Responsibility of the Building Principal	Updated to clarify that the policy's scope is limited to duties
4:45	Operational-Insufficient Fund Checks and Debit Recovery	Updated in response to legislation
4:110	Transportation	Rewritten to provide clarity on space ridership availability
4:110 AP2	Transportation Space Available Ridership	DELETE
5:40	GPersonnel-Communicable and Chronic Infectious Disease	Updated in response to legislation
5:120	GPersonnel-Ethics	Updated to enhance clarity and remove references to a repealed statute.
5:180	GPersonnel-Temporary Illinois or Incapacity	The policy is unchanged. In response to feedback, an option for boards that applies the policy to both teachers and other licensed employees and educational support personnel is added.
5:270	ESP-Employment at Will	Procedure is updated to delete certificated and for efficiency reasons.
5:290	ESP-Termination & Suspension	Updated in response to legislation to delete unnecessary paraphrasing of the law and to add a reference to an important Ill. appellate decision.
5:330	ESP-Sick Vacation Holiday Leaves	Updated in response to legislation
6:15	Instruction-School Accountability	Updated in response to legislation and ISBE action.
6:15-AP,	Administrative Procedure - School Choice and Supplemental Educational Services	Delete- no longer required due to changes in law
7:30 AP	Administrative Procedure – for Exception to School Attendance Area Policy	Remove reasons related district programs for students with education, physical or environment needs, leaving those recommendations to the Student Services team. Update Process
7:30E	Exhibit – Application for Exception to School Attendance Area Policy	Remove reasons related district programs for students with education, physical or environment needs, leaving those recommendations to the Student Services team. Update Process
8:85	Non-School Sponsored Groups	NEW policy to address requests for school district support of non-school sponsored groups or activities

Mr.
Elger

clarified that most of the "red-line" changes are recommend by IASB, PRESS which the committee supports. Dr. Gordon noted for the Board that the policies related to transportation will be presented for approval later in the meeting while the remaining revision will be presented for a second reading and approval at the September 28, 2015 board meeting.

C. Other Board Facility Considerations

As a follow up to a previous discussion at the August 10 meeting, Mrs. Clark suggested the District engage with Glen Ellyn Park District to house the district's pre-k and early childhood

programs. Board discussion related to this suggestion included the possibility of the administration, along with a board member, or alternatively, members of the Facilities Task Force contacting the park district to inquire as to whether or not leasing would be a viable option. Board president Erica Nelson asked for a consensus of the Board to provide the task force direction to look into the park district option. No consensus was reached.

Mrs. Clark stated her position and was seeking support to ask the Task Force to consider the possibility of leasing property from the Glen Ellyn Park District to house the district's early childhood and pre-school programs in order to free up space at the elementary schools. Mr. Buchholz agreed with her suggestion. By count of a straw poll the following members supported Mrs. Clark suggestion: Clark and Buchholz; those not in support of the suggestion: Bochenski, Elger, Nelson and Escalante.

Action Items

- A. **Consent Agenda:** *Board member Nelson asked for item 4.a.1. to be pulled from the consent agenda to be considered separately. Board member Elger moved and Escalante seconded to approve the actions and recommendations contained in the consent agenda which include:*
1. Human Resources
 - a) Personnel Report
 - 1) Employment Recommendations
 - 2) Internal Transfers
 - 3) Resignations
 2. Finance, Facilities & Operations
 - a) School District Payment Order (August 19 - September 4)
 3. Application for Recognition of Schools
 4. Other Matters
 - a) Approval of Board Meeting Minutes
 - 1) ~~August 10, 2015 Regular Meeting (amended)~~
 - 2) August 20, 2015 Special Meeting (open)
 - 3) August 20, 2015 Special Meeting (closed)
 - 4) August 24, 2015 Regular Meeting (open)
 - 5) August 24, 2015 Regular Meeting (closed)
 - 6) August 27, 2015 Special Meeting (open)

On a roll call vote answering "Aye": Bochenski, Clark, Elger, Escalante, and Nelson; answering "Nay": Buchholz. Motion carried.

Board member, Elger made a motion to approve the August 10, 2015, Amended Minutes as presented, no second was made. Without a second to the motion, the motion could not be considered at this time. Following the lack of action, Mrs. Nelson called for a roll call to approve the original August 10, 2015. On a roll call vote answering "Aye": Bochenski, Elger, Escalante, and Nelson; answering "Nay": Clark and Buchholz.

Note: It was later determined that since the original August 10, 2015 minutes were not listed on the agenda for approval, these minutes would be presented to the Board at the next scheduled meeting for approval in the appropriate manner.

Prior to proceeding, the board discussed the process of reviewing, suggesting changes, amendments and approving the meeting minutes. Mrs. Nelson suggested meeting with the Board Recording Secretary for further clarification and placing the topic on the next agenda for Board discussion.

B. Superintendent's Recommendations

1. **Intergovernmental Agreement with Village of Glen Ellyn Reciprocal Reporting**

At the August 24, 2015, Board of Education meeting, the board discussed the intergovernmental agreement with the village which serves as a reciprocal reporting

agreement solidifying the relationship between the district and village by outlining how information is shared regarding student misconduct and unlawful activities.

Board member Elger moved and Escalante seconded to approve the intergovernmental agreement as presented. On a roll call vote answering "Aye": Bochenski, Clark, Elger, Escalante, Nelson and Buchholz; answering "Nay": none. Motion carried.

2. Resolution of Appointment of IMRF Authorized Agent

The Board of Education must appoint an authorized Illinois Municipal Retirement Fund agent to serve as a point of contact for IMRF matters. On August 27, 2015, the district appointed Rebecca J. Allard as Interim Assistant Superintendent of Finance, Facilities & Operations. Until a permanent replacement is found, Rebecca J. Allard will be named as the district's IMRF registered agent.

Board member Elger moved and Bochenski seconded to approve the appointment of Rebecca J. Allard as IMRF registered agent as presented. On a roll call vote answering "Aye": Bochenski, Clark, Elger, Escalante, Nelson and Buchholz; answering "Nay": none. Motion carried.

3. Resolution for Construction Change Orders

At the Finance and Facilities Committee meeting earlier this evening, the administration presented for discussion a resolution to allow the Director of Buildings and Grounds to approve change orders, with final approval of the Superintendent, to reduce the allowances contained with the contract award for the additional four classrooms and auxiliary space at Churchill School in an amount less than \$50,000. The process detailed in the resolution is the same process as the district used for the other 16-classroom additions.

Mr. Buchholz voiced concern that approval of this resolution will remove incentive to keep project costs down. He stated that the reason the original resolution was approved was because the board does not meet in July and the project would be delayed if the administration had to wait for the board to approve any potential change order. Mrs. Clark agreed with Mr. Buchholz's statements. Mrs. Clark didn't feel the action item was properly vetted over two weeks since the discussion and vote were happening on the same night. Mr. Bochenski believes the project scope is well stated in the project documents and drawings, that it is normal practice during construction projects and that any potential change order will not change the scope or go over budget.

Board member Bochenski moved and Escalante seconded to approve the resolution as presented. On a roll call vote answering "Aye": Bochenski, Elger, Escalante, and Nelson; answering "Nay": Clark and Buchholz. Motion carried.

4. Review of Closed Session Minutes. This items was tabled until September 28, 2015

5. Recommendation to Destroy Closed Session Audio. This items was tabled until September 28, 2015

6. Board Policy Revision and Adoption

Earlier in the meeting the discussed the revision and recommendation to adopt the changes to Board policy 4:110 Operational Services – Transportation and the deletion of 4:110 AP Transportation. The administration is recommending these updates to allow for consideration of bus transportation for a fee. These changes do not allow for any new bus stops or routes to be added and is not a guarantee of transportation, simply the opportunity to apply for the service if space allows. The policy committee supports these changes.

Board member Clark moved and Elger seconded to approve the resolution as presented. On a roll call vote answering "Aye": Bochenski, Elger, Escalante, Nelson, Clark and Buchholz; answering "Nay": none. Motion carried.

Superintendent's Report

Dr. Gordon reported on the following:

- A. Administrator and Teacher Salary Report: Pursuant to PA 97-256, the District is required to present this information at a regular school board meeting; make it available on the District's website and submit it to the Illinois State Board of Education (ISBE) annually by October 1. Dr. Gordon reported that the report will be posted on the District's website following the board meeting.
- B. Enrollment Update: Dr. Gordon reported on the beginning of the year enrollment and how it compares to last year. Board members asked for clarification on the various sections that are currently over target and for additional information, including current class sizes at Hadley. Dr. Gordon noted the Board's requests and will provide an update at the next meeting.

Community Facilities Task Force Update: Dr. Gordon provided an update on the work of the task force. He and Mrs. Krehbiel will be working with co-chairs, Tom Voltaggio and Lori Taylor as the process continues. The last meeting included a review of district history going back to 1990 and review what previous committees have proposed as a potential facility solution

Board Reports

Mr. Elger reported on his attendance at the Hadley PTA meeting and his attendance at the Glenbard Parent Series (GPS) event.

Mr. Bochenski reported on the Finance Committee meeting held earlier in the evening and his attendance the Glen Ellyn Backyard BBQ, which was a success despite the rainy weather.

Mr. Escalante attended Team 21 meeting where they discussed plan on the continuation of Learner Characteristic implementation and they reviewed the MAP data presented to the Board last June.

Mr. Buchholz reported on his attendance at PTA council and noted the good discussion facilitated by Mrs. Escalante. He also noted that he and Mrs. Clark observed lunch at Lincoln and felt that students did not have enough time to eat their lunch.

Mrs. Nelson attended the CIT meeting and distributed her report using the template she created and asked Board members for feedback as to whether or not the template would be useful when reporting out to the full board. Mrs. Nelson also distributed updated Board norms and asked for feedback.

Mrs. Clark reported on her attendance at three curriculum nights. Mrs. Clark attended curriculum night at Ben Franklin where there was a presentation on FLES summer camp. Mrs. Clark asked if the district would consider offering other summer camps as well, such as Literacy or STEAM, since FLES camp was self-funding. Mrs. Clark noted that at Hadley staff discussed the District 41 grading system and parents expressed concern that our practice does not align with Glenbard West's grading system. She also commented on the modified language she was hoping to include in the August 10, 2015, Board of Education meeting minutes.

Upcoming Meetings

- A. September 28, 2015 Board of Education Regular Meeting, 7:30 p.m., Abraham Lincoln School, LMC, 380 Greenfield Avenue, Glen Ellyn
- B. October 13, 2015 Board of Education Regular Meeting, 7:30 p.m., Central Services Office

Adjourn to Closed Session

At 11:01 p.m., Board members Elger moved and Escalante seconded to adjourn to closed session to discuss:

- A. *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity.*

On a roll call vote answering "Aye": Escalante, Clark, Elger, Buchholz, and Nelson; answering "Nay": Bochenski. Motion carried.

Mrs. Nelson advised that the Board would not be taking action when it returns from closed session.

Return to Open Session

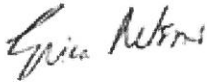
At 11:44 pm the Board returned to open session.

Adjournment

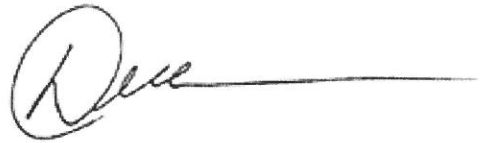
Board members Bochenski moved and Escalante seconded to adjourn the meeting at 11:45 pm. Motion carried on a unanimous voice vote.

Respectfully submitted,

Carolyn M. Gust (For Nancy Mogk, Board Recording Secretary)



Erica Nelson, Board President



Dean Elger, Board Secretary

Minutes approved: September 28, 2015

Glen Ellyn School District 41

Ignite passion. Inspire excellence. Imagine possibilities.

793 North Main Street, Glen Ellyn, IL 60137



Community Engagement Plan 2015/2016

Erika Krehbiel - Chief Communications Officer

September 14, 2015

Overview

What is community engagement?

Highlights from 2014/15

Summary of Plans for 2015/16

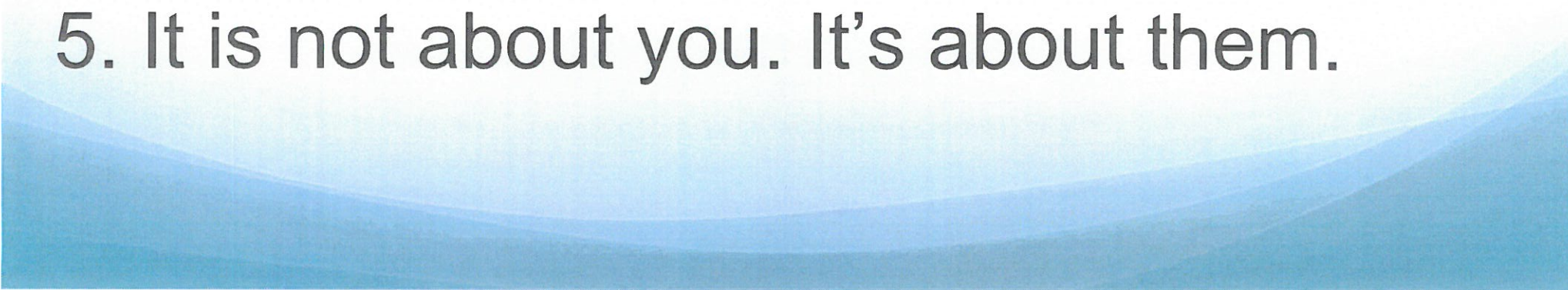
- Goal
 - Strategy
 - Action Steps
 - Outcomes
- 

Community Engagement

Adapt communication based on the needs of the local community with the goal to grow together.

Public Relations Society of America (PRSA)

About Engagement – PRSA

1. Do not wait to engage.
 2. Take a long-term view.
 3. Engage with more than who you know.
 4. Listening is the most important part of engagement.
 5. It is not about you. It's about them.
- 

Highlights of 2014/2015

- **New Engagement Opportunities** - Town Hall Meetings, Listening Sessions, Open Office Hours, Coffee and Conversations with the Board, State of the District Address
- **Additional Communications** – Weekly District Digest, Annual Report, district facebook and twitter, text messaging for emergency communications
- **Enhanced Media Relations** – Connections with reporters, pitching stories, balanced media coverage

Goal for 2015/2016

Deepen trust with community members and leaders who live within the District 41 boundaries through **comprehensive communications and meaningful connections.**



Strategy

- Enhance digital and print communications - Look ahead and provide information early and often
- Focus engagement out in the community
 - More personal contacts
- Celebrate points of pride and share District 41 stories with the community

Action Steps

(see full engagement plan)

- Launch new district and school websites
- Print/mailed newsletter 2x year
- Community Facilities Task Force
- State of the District will be presented a number of times out in the community – PTA Council, Rotary, Chamber, Newcomers, League of Woman Voters, etc.
- Participate in the community – GE Backyard BBQ, parades, community organizations
- BOE Hosted Coffees with the Superintendent

Outcome

The NSPRA (National School Public Relations Association) professional definition of educational public relations is:

"Educational public relations is a planned and systematic management function to help improve the programs and services of an educational organization. It relies on a comprehensive two-way communications process involving both internal and external publics, with a goal of stimulating a better understanding of the role, objectives, accomplishments and needs of the organization."

Connect with us...

Erika Krehbiel

ekrehbiel@d41.org

Facebook - GlenEllynSchoolDistrict41

Twittter - @GlenEllynD41

www.d41.org

Date: September 14, 2015
Title: D41 Survey Framework

Our research:

October through April is best for the parent, faculty, and student surveys, although holidays and times of stress should be avoided. Satisfaction tends to be highest in October and November.

Many schools conduct surveys 2-3 times per year for comparison purposes since morale changes throughout the year. Constituent satisfaction surveys are typically conducted once per year or every other year to track progress over time. For the most reliable comparisons, repeat surveys should be conducted at the same time of year.

Research shows that survey participants tend to give more direct and honest feedback when they are assured that their identities will be kept confidential.

Distributing surveys electronically is most efficient. In addition to being slow and very costly, the response rate to snail mail is usually too low to provide reliable data. Due to the prevalence of caller I.D. and call blocking, telephone surveys have become far less cost-effective. Electronic surveys are fast, inexpensive, and generally produce satisfactory response rates.

D41 Framework

What type of surveys are needed:

- Staff culture and climate
- Teacher/Parent/Student satisfaction
- Community Survey

How often?

All surveys should be conducted yearly.

Timeline for conducting surveys:

- Staff culture and climate – in the fall
- Teacher/Parent/Student satisfaction (includes evaluation of our programs) – early February to early March timeframe, with results before Spring Break.
- Community Survey (all D41 tax paying residents) – April with results back in mid-May.

Survey Format:

- All surveys should be electronic and completely anonymous.
- Make arrangements at CSO or school libraries for parents/community members to come in and take survey.
- The community should have the option to contact the school district for a paper survey.

Survey Content: The board should discuss direction on what types of things the board would be looking for. The board voted on Think Tank, so they should be involved in the evaluation process.

Other things to consider: Create a timeline to have a company such as Advantage Analytics benchmark us to other districts. They may be able to benchmark the 5Essentials survey data as well as test scores.

Glen Ellyn School District #41 Board Report

Date: September 14, 2015

Title: Personnel Report – Final

Contact: Laurie Campbell, Assistant Superintendent for Human Resources

Long-Range Plan Focus: The recommendations contained in this Personnel Report support Goal #2, Development of Human Capital, of the Superintendent's Long-Range Plan.

Employment Recommendations:

Name	School	Position	Placement/Salary	Effective Date
Bruns, Matthew	Hadley	Lego Robotics Sponsor	Group IV , Step I / \$700.00	2015-2016 School Year
Lewis, Kelly	Hadley	Lego Robotics Sponsor	Group IV , Step I / \$700.00	2015-2016 School Year
Lewis, Kelly	Hadley	Early Morning Supervision	Group IV , Step I / \$700.00	2015-2016 School Year
Modica, Frank	Hadley	Student Council Sponsor	Group III , Step I / \$1,500.00	2015-2016 School Year
Musto, Sandy	Franklin	Food Server (3 hours per day)	\$12.29 per hour	September 02, 2015
Olzen, John	Hadley	Environmental Club Sponsor	Group V, Step II / \$600.00	2015-2016 School Year
Slager, Karen	Hadley	Early Morning Supervision	Group IV , Step I / \$700.00	2015-2016 School Year
Spayth, Amy	Lincoln	Reading/Math Assistant	\$15.63 / \$20,514.19	August 28, 2015

Internal Transfer

Name	From Position/School	To Position/School	Effective Date
Risley, Kendra	Special Ed Aide / Forest Glen	Reading/Math Assistant / Churchill	September 04, 2015

Resignations:

Name	School	Position	Effective Date
Aguilar-McArdle, Annissa Kuki	Hadley	Cheerleading Coach	August 27, 2015
Bailey, Denise	Churchill	Food Server (3 hours per day)	August 31, 2015
Heskin, Heather	Hadley	Boys' 7 th Grade Basketball Coach	August 27, 2015
Grieger, Karen	Hadley	Safe Spot Sponsor	2015-2016 School Year
Lapano, Suzanne	Franklin	Lunchroom/Playground Supervisor	August 25, 2015
Trejo, Yvonne	Franklin	Special Ed Aide	August 27, 2015



Glen Ellyn School District 41: Ignite Passion. Inspire Excellence. Imagine


School District Payment Order

The Treasurer, Paul Gordon, of Glen Ellyn School District 41 in DuPage County, shall pay to the order of the attached list of vendors the sum of \$754,142.68 for September accounts payable and payroll liability checks.

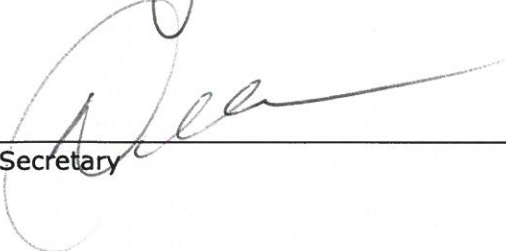
This order authorizes the Treasurer to pay board-approved bills before the meeting minutes are officially approved.

By order of the School Board of Glen Ellyn District 41.

Order Date: September 14, 2015



President



Secretary

We make a difference. We embrace change together. We are a true team of professionals. We build the future.

Superintendent Dr. Paul Gordon
Glen Ellyn School District 41
793 N. Main St., Glen Ellyn, IL 60137
Phone 630.790.6400 Fax 630.790.1867 www.d41.org

CHECK	CHECK	INVOICE
DATE	NUMBER VENDOR	DESCRIPTION
09/04/2015	21238 ABBEY PAVING	27,140.00 BF ASPHALT PAVING
09/04/2015	21239 ACCO BRANDS USA LLC	199.00 Laminator Repair
09/04/2015	21240 ACP	214.45 Headphones/Kindergarten
09/04/2015	21241 ALDRICH, KRISTINE	114.64 8/28/2015 Aldrich classroom supplies
09/04/2015	21242 ALSOBEIHY, MODHI	173.00 [REDACTED]
09/04/2015	21243 ARMBRUST PLUMBING IN	2,410.88 Multiple Invoices
09/04/2015	21244 ASSOCIATED ELECTRICA	1,850.00 AL LMC ELECTRICAL
09/04/2015	21245 ASSOCIATED ELECTRICA	5,195.00 BF ELECTRICAL
09/04/2015	21246 AT&T	2,033.87 ACCESS 8/22-9/21
09/04/2015	21247 AT&T	3,525.20 831-0003789-083 7/25-8/24
09/04/2015	21248 BENNETT, ERIN	21.00 Paid for goggles, calculator and lock and already had these items [REDACTED]
09/04/2015	21249 BISPING CONSTRUCTION	108,395.00 Multiple Invoices
09/04/2015	21250 BOUND TO STAY BOUND	283.61 Multiple Invoices
09/04/2015	21251 BREEZY HILL NURSERY	11,835.00 BF LANDSCAPING
09/04/2015	21252 BUSINESS SOLVER	77.25 August Service Fees 103 @ .75 Invoice #0028661
09/04/2015	21253 BUSTOS, KRISTYN	30.00 MISC BANK FEES
09/04/2015	21254 C.A.D. CONTRACT GLAZ	112.00 AL LMC GLAZING
09/04/2015	21255 CANNONBALL MECHANICA	12,093.00 CH PLUMBING/SITE UTILITIES
09/04/2015	21256 CARE OF TREES	10,445.00 Multiple Invoices
09/04/2015	21257 COMMERCIAL MECHANICA	21,531.00 Multiple Invoices
09/04/2015	21258 CONFERENCE TECHNOLOG	2,293.00 Projectors for Churchill Art and New Addition
09/04/2015	21259 COOP ASSN FOR SPEC E	19,933.01 CONSULTATIONS AND EVALUATIONS
09/04/2015	21260 CORRECT ELECTRIC	663.00 AL LMC LOW VOLTAGE SYSTEM
09/04/2015	21261 CYBOR FIRE PROTECTIO	1,665.00 Multiple Invoices
09/04/2015	21262 DEGRAF CONCRETE CONS	19,800.00 CH BLDG/SITE CONCRETE
09/04/2015	21263 DEMCO	289.37 Library display materials and equipment.
09/04/2015	21264 DISCOUNT SCHOOL SUPP	574.12 PK/EC Supplies
09/04/2015	21265 DISCOVERY EDUCATION	7,850.00 Annual Renewal for Discovery Streaming Service
09/04/2015	21266 DREISILKER ELECTRIC	830.98 MOTOR AND FITTINGS
09/04/2015	21267 DUPAGE ROE	1,050.00 Multiple Invoices
09/04/2015	21268 DUPAGE SECURITY SOLU	718.35 HD SERV CALL
09/04/2015	21269 EAI	26.88 Classroom Supplies
09/04/2015	21270 ELENS & MAICHIN ROOF	5,620.00 Roof repairs at Churchill School over library
09/04/2015	21271 ELIM CHRISTIAN SERVI	8,754.76 Multiple Invoices
09/04/2015	21272 ENCYCLOPEDIA BRITTAN	540.00 Imagequest subscription
09/04/2015	21273 EPS	59.65 Classroom Supplies
09/04/2015	21274 ESPOSITO, TRINA	250.25 [REDACTED]
09/04/2015	21275 FGM ARCHITECTS-ENGIN	21,877.32 Multiple Invoices
09/04/2015	21276 FIRST ATT: FINANC	225.00 Lego Robotics Team Registration TEAM 201504228 *****Team 201504228 must be clearly posted on the check.***** You may email your signed PO to FIRST(R) Finance at: ar@usfirst.org or

CHECK	CHECK		INVOICE
DATE	NUMBER	VENDOR	DESCRIPTION
			fax to 603-206-2079 All POs will be invoiced with 30 day terms or the date published that the payment is due.
09/04/2015	21277	FLINN SCIENTIFIC INC	1,212.31 6-7-8 grade science supplies
09/04/2015	21278	FQC	1,077.00 AL LMC CONSTRUCTION MANAGEMENT
09/04/2015	21279	FQC	81,426.00 Multiple Invoices
09/04/2015	21280	FRANCZEK RADELET & R	884.75 Multiple Invoices
09/04/2015	21281	GRAINGER INC, W W	90.72 Goggles for Hadley students
09/04/2015	21282	GRAYBAR ELECTRIC CO	72.50 Multiple Invoices
09/04/2015	21283	HEALTH MANAGEMENT SY	55.44 Employee Assistance Program Invoice#20610915
09/04/2015	21284	HOUGHTON MIFFLING RE	2,023.29 Multiple Invoices
09/04/2015	21285	HOUSE OF GRAPHICS	122.50 Invoice #1508037 School Magnets for welcome packet
09/04/2015	21286	HUFCOR INC dba HUFCO	21,864.00 CH OPERABLE PARTITIONS
09/04/2015	21287	IAHPERD	210.00 IAHPERD State Convention Registration
09/04/2015	21288	ILLINOIS GRADE SCHL	150.00 IGSMA Fees for the Music Department
09/04/2015	21289	ILMEA	35.00 ILMEA (Illinois Music Education Association)
09/04/2015	21290	INSCITE ILLINOIS	100.00 Illinois First Lego League Registration Team 18391
09/04/2015	21291	JC HARRIS & SONS INC	22,498.00 Multiple Invoices
09/04/2015	21292	JENSEN'S PLUMBING &	725.00 AL LMC HVAC
09/04/2015	21293	JUNIOR LIBRARY GUILD	3,861.60 book subscription
09/04/2015	21294	JUST RITE ACOUSTICS	300.00 AL LMC ACOUSTICAL CEILING
09/04/2015	21295	JUST RITE ACOUSTICS	2,186.00 CH ACOUSTICAL CEILING
09/04/2015	21296	KENNELLY, JULI	207.79 [REDACTED]
09/04/2015	21297	LAIRD, KIMBERLY	5.00 Reimburse for notary registration
09/04/2015	21298	LAKESHORE LEARNING M	243.42 Multiple Invoices
09/04/2015	21299	LEN'S ACE HARDWARE	110.23 Multiple Invoices
09/04/2015	21300	LINCOLNSHIRE PRINTIN	179.17 Multiple Invoices
09/04/2015	21301	LINDEN OAKS HOSPITAL	904.80 Multiple Invoices
09/04/2015	21302	LOWERY MCDONNELL	11,605.00 AL LMC MILLWORK/CUBBIES
09/04/2015	21303	MACGILL & CO, WM V	633.74 Ben Franklin Health Office supplies- 2015-2016
09/04/2015	21304	MACNEAL SCHOOL	1,016.15 August Tuition for D41 Student Invoice #13272
09/04/2015	21305	MAJOR APPLIANCE SERV	255.76 REPAIR PARTS
09/04/2015	21306	MAXIM HEALTHCARE SER	371.25 Invoice #12743157-Z02 DOS 07/13,07/14,07/15
09/04/2015	21307	MAY DECORATING II I	478.00 AL LMC PAINTING
09/04/2015	21308	MAY DECORATING II I	950.00 BF PAINTING/COATING
09/04/2015	21309	MENARDS	97.34 Multiple Invoices
09/04/2015	21310	METRO PROFESSIONAL P	4,798.50 Multiple Invoices
09/04/2015	21311	MIDAMERICAN ENERGY	23,451.84 Multiple Invoices
09/04/2015	21312	MIDWEST PRINCIPALS'	195.00 Making PERA Meaningful Using Student Growth in Teacher Evaluation
09/04/2015	21313	MPZ MASONRY INC	3,409.00 MASONRY
09/04/2015	21314	NASCO	1,101.27 Multiple Invoices

CHECK		CHECK		INVOICE	
DATE	NUMBER	VENDOR	AMOUNT	DESCRIPTION	
09/04/2015	21315	NCS PEARSON	2,317.35	Multiple Invoices	
09/04/2015	21316	NELSON FIRE PROTECTI	211.00	AL LMC FIRE PROTECTION	
09/04/2015	21317	NORTHERN ILLINOIS GA	82.96	Multiple Invoices	
09/04/2015	21319	OFFICE DEPOT	3,569.25	Multiple Invoices	
09/04/2015	21320	OLIVE GROVE LANDSCAP	2,500.00	Landscape maintenance for the district, maintenance along property lines	
09/04/2015	21322	OLIVE GROVE LANDSCAP	24,295.35	Multiple Invoices	
09/04/2015	21323	ORIENTAL TRADING CO	39.49	Classroom Supplies	
09/04/2015	21324	ORKIN LLC	1,648.97	Multiple Invoices	
09/04/2015	21325	PARKLAND PREPARATORY	9,762.30	August Tuition for four D41 Students Invoice #1236	
09/04/2015	21326	PARKWAY FORMING	3,641.00	BF BLDG/SITE CONCRETE	
09/04/2015	21327	PEDERSEN COMPANY	41,791.00	Multiple Invoices	
09/04/2015	21328	PHILLIPSON, KARYN	3.10		
09/04/2015	21329	PROFESSIONAL PAVING	10,290.00	Multiple Invoices	
09/04/2015	21330	PUBLIC STORAGE	1,731.00	Multiple Invoices	
09/04/2015	21331	R B CONSTRUCTION	309.00	AL LMC CARPENTRY/DRYWALL	
09/04/2015	21332	RAMCORP INC	3,960.00	CH PHASE III MASONRY	
09/04/2015	21333	REALLY GOOD STUFF IN	1,157.96	Multiple Invoices	
09/04/2015	21334	REBECCA CAUDILL YOUN	10.00	8/28/2015 aAdrich classroom supplies	
09/04/2015	21335	RESTROOM DIRECT	7,564.00	Multiple Invoices	
09/04/2015	21336	ROBINETTE DEMOLITION	1,200.00	AL LMC DEMOLITION	
09/04/2015	21337	ROBINETTE DEMOLITION	3,049.00	CH DEMOLITION	
09/04/2015	21338	ROSCOE CO	105.54	8/26 MOP SERV	
09/04/2015	21339	SAM'S CLUB	325.49	Snacks for TLA Meetings	
09/04/2015	21341	SCHOOL SPECIALTY	6,081.63	Multiple Invoices	
09/04/2015	21342	SCHOOL TECHNOLOGY AS	61.00	Cleaning kit - lunch swipe card machine	
09/04/2015	21343	SCHOOLMASTERS SAFETY	314.73	Swinging Security Gate	
09/04/2015	21344	SCHWEIKHOFER, LINDA	75.59	Lunchroom and Recess Supplies	
09/04/2015	21345	SEPTRAN INC	17,418.48	Multiple Invoices	
09/04/2015	21346	SHADEOLOGY LLC	1,553.00	FG WINDOW SHADES	
09/04/2015	21347	SIGN IDENTITY	1,136.22	Multiple Invoices	
09/04/2015	21348	SOARING EAGLE ACADEM	32,387.88	Multiple Invoices	
09/04/2015	21349	SQUEEGEE BROTHERS	1,200.00	PE Uniforms for Hadley Free and Reduced Students	
09/04/2015	21350	STAPLES ADVANTAGE	657.20	Multiple Invoices	
09/04/2015	21351	STEVENS INDUSTRIES	28,526.00	CASEWORK/MILLWORK	
09/04/2015	21352	TIGERDIRECT.COM	1,500.94	Multiple Invoices	
09/04/2015	21353	TSI COMMERCIAL FLOOR	47,157.00	Multiple Invoices	
09/04/2015	21354	VILLAGE OF GLEN ELLY	895.36	Multiple Invoices	
09/04/2015	21355	VLACHOS, JOLITA	131.00	Refund for fees that were paid twice.	
09/04/2015	21356	VORTEX COMMERCIAL FL	2,000.00	AL LMC FLOORING	
09/04/2015	21357	WAGEWORKS	351.21	Invoice#20150182611	
09/04/2015	21358	WASTE MANAGEMENT WES	3,405.72	Multiple Invoices	
09/04/2015	21359	WITTE, PRISCILLA	119.00	9/2/2015 Witte reimbursement	

Totals for checks

754,142.68

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	Education Fund	351.21	528.35	116,071.25	116,950.81
20	Operations & Maintenance Fund	0.00	0.00	148,491.54	148,491.54
40	Transportation Fund	0.00	0.00	17,418.48	17,418.48
60	Capital Projects Fund	0.00	0.00	471,281.85	471,281.85
***	Fund Summary Totals ***	351.21	528.35	753,263.12	754,142.68

***** End of report *****

**INTERGOVERNMENTAL AGREEMENT BETWEEN
THE VILLAGE OF GLEN ELLYN AND
GLEN ELLYN SCHOOL DISTRICT NO. 41
PROVIDING FOR AND AUTHORIZING THE DEVELOPMENT OF
GUIDELINES FOR RECIPROCAL REPORTING AND GUIDELINES
FOR INTERVIEWS OF STUDENTS BY LAW ENFORCEMENT OFFICERS**

THIS AGREEMENT is between the VILLAGE OF GLEN ELLYN, DuPage County, Illinois, a home rule Municipal Corporation in the State of Illinois ("Village") and the BOARD OF EDUCATION OF GLEN ELLYN SCHOOL DISTRICT NO. 41, DuPage County, Illinois, an Illinois Public School District ("School District"), and is established and maintained under the authority of Sections 10-20.14 (105 ILCS 5/10-20.14) and 22-20 (105 ILCS 5/22-20) of the School Code of Illinois and in compliance with Sections 1-7 (705 ILCS 405/1-7) and 5-905 (705 ILCS 405/5-905) of the Juvenile Court Act of 1987, all as may hereafter be amended.

WITNESSETH:

WHEREAS, Article VII, Section 10 of the Constitution of the State of Illinois and the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, provide for the execution of agreements and implementation of cooperative ventures between public agencies within the State of Illinois; and

WHEREAS, the School District and the Village are interested in promoting the safety and security of the staff, students and school premises in the School District; and

WHEREAS, the School District and the Village recognize the need for educators and law enforcement officials to share information within the bounds of confidentiality requirements applicable to Police Officers and school officials regarding activities of students, in and out of school, so that they may work together in as efficient a manner as possible to prevent, eliminate and discourage acts of crime, violence and intimidation; and

WHEREAS, the School District and the Village recognize that the flow of information between them is essential to providing a safe, healthy and violence-free school environment to which all children are entitled, and which all children need in order to thrive and learn; and

WHEREAS, the School District and the Village wish to establish and maintain a reciprocal reporting system regarding criminal and other offenses committed by students, as authorized by the Illinois School Code.

NOW, THEREFORE, in consideration of the mutual promises herein contained, it is hereby agreed by and between the School District and the Village as follows:

1. Reciprocal Reporting Guidelines.

- a. The School District's Superintendent or his designate, and the Chief of Police or his designate are hereby authorized and directed to prepare and implement guidelines for reciprocal reporting under the School Code and as otherwise appropriate for the benefit and safety of the School District's students and staff and the local community ("Guidelines").
- b. The first set of Guidelines may be adopted by the School District's Superintendent and the Chief of Police, in substantially the same form as the Guidelines attached as Exhibit A hereto.
- c. The School District's Superintendent and the Chief of Police, or their designates, will meet to facilitate and review implementation of the Guidelines as often as necessary, but at least annually during the first quarter of the school year.
- d. The School District's Superintendent or his designate, and the Chief of Police or his designate are hereby authorized to periodically modify or amend the Guidelines in writing to reflect changes in the law or to better meet the needs of the parties.

2. Interviews of Students by Law Enforcement Officers.

The School District's Superintendent or his designate, and the Chief of Police or his designate are hereby authorized and directed to prepare and implement guidelines for interviews of students by law enforcement officers in accordance with the attached Exhibit B.

3. General Terms.

- a. Preambles and Exhibits. The preambles and Exhibits to this Agreement are hereby incorporated as if set forth fully herein.
- b. Term and Termination. This Agreement shall commence on its Effective Date and shall continue in full force and effect until it is terminated. Either party may terminate this Agreement at any time by providing the other party at least thirty (30) days prior written notice of such termination. In addition, the parties may terminate this Agreement by written mutual consent and agreement.
- c. Relationship of the Parties. Nothing in this Agreement shall be construed to consider any party, or its respective employees or agents, as the agents or employees of the other party. Nothing contained in or done pursuant to this Agreement shall be construed as creating a partnership, agency, joint employer or joint venture relationship between the Village and the School District. No party shall become bound, with respect to third parties, by any representation, act or omission of the other party. This Agreement is for the benefit of the contracting

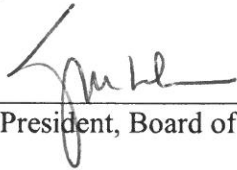
parties only and is not intended to raise or acknowledge any duty regarding conduct or other form of liability as to third parties.

- d. Entire Agreement. This Agreement sets forth all the covenants, conditions and promises between the parties, represents the entire agreement between the parties. This Agreement may not be amended except by means of a written document signed by authorized representatives of both of the parties.
- e. Provisions Severable. In the event any provision of this Agreement or the application of any such provision to any state of facts shall be declared to be illegal, unenforceable or contrary to the public policy, then such provision or application, as the case may be, shall be null and void, but this Agreement, with such provision severed, shall continue in full force and effect as to all other provisions.
- f. No Assignment and Successors. No party may assign any rights or duties under this Agreement without the prior express written consent of the other party. This Agreement shall be binding upon the successors of the parties' respective governing boards.
- g. Compliance with All Laws. The Village and the School District shall at all times observe and comply with the laws, ordinances, regulations and codes of the Federal, State, County and other local governmental agencies which may in any manner affect the performance of this Agreement.
- h. Governing Law. This Agreement shall be governed by the laws of the State of Illinois.
- i. Counterparts. This Agreement may be executed in counterparts, each of which shall constitute an original, but together shall constitute one and the same Agreement
- j. Effective Date. This Agreement shall be deemed dated and become effective on the date the last of the parties signs as set forth below the signature of their duly authorized representatives.

VILLAGE OF GLEN ELLYN,

THE BOARD OF EDUCATION OF
GLEN ELLYN SCHOOL DISTRICT
NO. 41,

By: _____
Village President

By:  _____
President, Board of Education

ATTEST:

ATTEST:

By: _____
Village Clerk

By:  _____
Secretary, Board of Education

Date: _____

Date: _____

EXHIBIT A

**GUIDELINES FOR RECIPROCAL REPORTING AND COOPERATION
BETWEEN
GLEN ELLYN SCHOOL DISTRICT NO. 41
AND GLEN ELLYN POLICE DEPARTMENT**

Glen Ellyn School District No. 41 (the "School District") and Glen Ellyn Police Department (the "Police Department"), pursuant to Section 1-7(A)(8) of the Juvenile Court Act, Sections 10-20.14 and 22-20 of the Illinois School Code and Section 10/6(a)(6.5) of the Illinois School Student Records Act, agree to, and hereby, establish guidelines for a reciprocal reporting system between the Police Department as the local law enforcement agency and the School District regarding criminal offenses committed by students. It is also critical to the safety of the School District's students and the local community at large that, within the bounds of the confidentiality requirements applicable to both Police Officers and school officials, extensive cooperation takes place between school and police officials. The following guidelines are intended to meet the requirements of the Juvenile Court Act, the Illinois School Student Records Act and Sections 10-20.14 and 22-20 of the School Code, to reduce juvenile crime and to increase school safety by promoting the exchange of appropriate information between the police and school officials.

I. General Cooperation

- A. The Superintendent and Principals and Assistant Principals of District 41 Schools (the "School Officials") are the School District's representatives who will have responsibility for implementing these guidelines, including receiving information from, and providing information to, the police officials designated by the Police Chief. The School Officials shall provide the Police Chief at the start of each new school year, and update such information as necessary during the school year, with their regular and emergency telephone numbers, mobile numbers and e-mail addresses.
- B. The Police Chief will provide the School District with a list of officers (the "Police Officials") who will have responsibility for implementing these guidelines. The list will contain at least one primary and two backup officers. The list will further contain the officers' regular and emergency telephone numbers, mobile numbers and e-mail addresses, and will identify which officers are to be contacted for various types of problems and the order in which the officers are to be contacted. The list shall be provided at the start of each new school year and updated as necessary during the school year.
- C. The administrators on the School District's list and the primary and backup officers on the Police Chief's list will meet to facilitate and review implementation of these guidelines at least once during the first quarter of each school year and thereafter as often as necessary.

II. Reporting of Student Criminal Activity

A. By the School District to Police Officials

1. School Officials will promptly report to the appropriate Police Officials the activity of students who reside and/or attend school in the Village of Glen Ellyn that involves or is suspected to involve:
 - a. Criminal gang activity;
 - b. Weapons such as guns and knives, explosives, impact devices or any item used as a weapon;
 - c. Sale of drugs or other intoxicants;
 - d. Possession of drugs or other intoxicants;
 - e. Fights or other violent activity;
 - f. Abuse, neglect, lock-out and runaway situations;
 - g. Acts of vandalism;
 - h. Other activities involving students which threaten the safety of students or community members on or off school property; or
 - i. Any state or federal crime occurring or which has occurred on school property or at a school event.
2. Where violence or other activity poses an imminent threat to the safety of students or community members, the information will be shared as soon as possible; otherwise, the information will be shared soon after the information becomes known to School Officials.
3. Where information regarding a School District student does not constitute an immediate threat to the safety of School District students or community members, is deemed to be minor and unlikely to assist in the protection or safety of School District students or community members or becomes part of the student's school record under the provisions of the Illinois School Student Records Act (the "Act"), 105 ILCS 10/1 *et seq.*, the School District shall not disclose the information to the Police Department absent the specific written consent of the student's parent/guardian (or the student if age 18 or older), by an order of a court of proper jurisdiction or as otherwise permitted by the Act.
4. In accordance with Section 10/6(a)(6.5) of the Illinois School Student Records Act, and consistent with Section III.C. of these Guidelines, the School District

may release school student records or information to juvenile authorities when necessary for the discharge of their official duties upon a request for information prior to adjudication of the student and if certified in writing that the information will not be disclosed to any other party except as provided under law or order of court. "Juvenile authorities" include probation officers, law enforcement officers and prosecutors, and others as defined in Section 10/6(a)(6.5).

B. By Police Officials to the School District

1. Police Officials will report to School Officials the same type of information referenced in Section A above, within the same time frames, where the activity by students or others might reasonably be a threat to others on school grounds or at school activities unless such disclosure could jeopardize ongoing investigation or safety. The School District recognizes that the reporting Police Officials may be required by the Police Chief to obtain approval from the Chief, or the Chief's designate, before releasing the information.
2. As currently provided by Section 1-7(A)(8)(A) of the Juvenile Court Act, Police Officials will report to School Officials the following offenses or suspected offenses (to be modified as such Section is amended from time to time) within the time frames referenced in Section A above with respect to a minor enrolled in one of the School District's schools who has been taken into custody or arrested:
 - (i) any violation of Article 24 of the Criminal Code of 1961 or the Criminal Code of 2012;
 - (ii) a violation of the Illinois Controlled Substances Act;
 - (iii) a violation of the Cannabis Control Act;
 - (iv) a forcible felony as defined in Section 2-8 of the Criminal Code of 1961 or the Criminal Code of 2012;
 - (v) a violation of the Methamphetamine Control and Community Protection Act;
 - (vi) a violation of Section 1-2 of the Harassing and Obscene Communications Act;
 - (vii) a violation of the Hazing Act; or
 - (viii) a violation of Section 12-1, 12-2, 12-3, 12-3.05, 12-3.1, 12-3.2, 12-3.4, 12-3.5, 12-5, 12-7.3, 12-7.4, 12-7.5, 25-1, or 25-5 of the Criminal Code of 1961 or the Criminal Code of 2012.

The above information may be inspected and copied by the school Principal and Assistant Principal if the Police Chief, or the Chief's designate, believes that there is an imminent threat of physical harm to students, school personnel, or others who are present in the school or on school grounds. The information derived from the law enforcement records shall be kept separate from and shall not become a part of the official school record of that child and shall not be a public record pursuant to Section 1-7(A)(8)(A) of the Act. Any other information subject to the Act shall consist only of oral information as provided by, and subject to the restrictions of, Section 1-7(A)(8)(B) of the Act, as amended from time to time.

3. As required by Section 22-20, as amended from time to time, of the Illinois School Code, Police Officials shall report to School Officials whenever a student is detained for proceedings under the Juvenile Court Act or for any criminal offense or any violation of a municipal or County ordinance. The report shall include the basis for the detention, the circumstances surrounding the detention, and the status of the proceedings. Police Officials shall periodically update the report as significant stages of the proceedings occur and with the disposition of the matter. All such reports shall be kept in a secure location separate from the student's official school record and shall be used by School Officials solely to aid in the proper rehabilitation of the student and to protect the safety of students and employees in the schools.
4. However, in administering Section 22-20 of the School Code and these guidelines, law enforcement officials are not obligated to initiate reporting to the School District the detention of students for conduct deemed by Police Officials to be minor and unlikely to assist in the rehabilitation of the student or the protection or safety of students and employees in the School District. More generally, Police Officials will share information with School Officials where student misconduct outside of school is likely to be carried into school or school activities, or have a significant impact on the safety and wellbeing of students, staff and community members associated with the schools. In turn, School Officials will share information with law enforcement officials where student misconduct in school or at school activities is likely to extend into the community or involve an offense for which reporting is required by law.
5. Pursuant to Section 5-905(2.5) of the Juvenile Court Act, police officials may report to school officials the identity of the victim of certain specified offenses in an effort to prevent foreseeable future violence.

III. Confidentiality and Records

- A. Content of Criminal Activity Information. All criminal activity information shall include the names of all involved persons, including District students and minors, except in cases where the name of the victim is protected under the Rights of Crime Victims and Witnesses Act, 725 ILCS 120/1, *et seq.*, as amended, or other applicable law, unless prohibited by law.

- B. Confidentiality of Law Enforcement Records and Criminal Activity Information. Any law enforcement records subject to disclosure under these guidelines shall not be disclosed or made available in any form to any person or agency other than as set forth in these guidelines or as authorized by law. Police Officials and School Officials shall develop procedures to ensure such nondisclosure of criminal activity information, except as may be authorized by law or set forth in these guidelines. Such procedures shall be designed to also ensure that any criminal activity information is not available to other employees (except those with a demonstrable professional and privileged interest in receiving such information in order to take appropriate action), or any persons other than as authorized by these guidelines or by law.
- C. Illinois School Student Records Act. This Section III and these guidelines are intended to satisfy Section 6(a)(6.5) of the Illinois School Student Records Act, 105 ILCS 10/6(a)(6.5), which authorizes a school district to release information to law enforcement officers when necessary for the discharge of their official duties prior to adjudication of the student and upon written certification that the information disclosed by the school will not be disclosed to any other party, except as provided by law or order of court. The school accepts responsibility for maintenance of confidentiality by its employees.
- D. Not Educational or School Records. School Officials shall follow State and Federal laws regarding student records. Consistent with Section 10/2(d) of the Illinois School Student Records Act, reports of Police Officials working in a school shall be deemed the reports of a law enforcement professional and shall not be considered a student record. 105 ILCS 10/2(d). For purposes of the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232(g), Police Officials designated to work with the School District pursuant to these guidelines shall be considered a law enforcement unit of the school such that the records created by Police Officials for the purpose of law enforcement shall not be considered educational records.

EXHIBIT B

GUIDELINES FOR INTERVIEWS OF STUDENTS BY LAW ENFORCEMENT OFFICERS

I. Interviews Regarding Incidents Not Related to School

Absent exigent circumstances, interviews of students by law enforcement officers about matters unrelated to school should be conducted off school premises after school hours. Exigent circumstances include the officers' reasonable fear for the safety of the school environment or community, the presence of firearms or other weapons, or officers' fear that the suspect will escape and cause danger or harm to the school community or community at large.

When interviews regarding non-school-related matters by law enforcement officers occur, the guidelines set forth below shall apply.

A. Procedures for Interviews by Officers When Exigent Circumstances Exist

When exigent circumstances exist, the following procedures shall apply:

1. The Principal or designate shall verify the officer's identity and photocopy the officer's picture identification card.
2. The student shall be escorted to the Assistant Principal's office or other private area immediately to begin the interview.
3. An Assistant Principal or School Administrator may be present during the interview whenever reasonably possible.
4. The student's parent/guardian will be contacted as soon as possible. All attempts to notify the student's parent/guardian shall be documented.

B. Interviews by Officers In Non-Exigent Circumstances

The following procedures shall apply when an officer requests to interview a student in non-exigent circumstances:

1. The officer shall present proper identification to the Principal or designate. The Principal or designate shall make a photocopy of the officer's picture identification card.
2. The officer shall inform the Principal or designate of the student's name, age (if known) and the reason for the request for an interview on school premises.

3. The Principal or designate shall create a written record of the officer's request, including photocopies of any legal documents presented such as subpoenas or warrants.
4. The Principal or designate shall make reasonable attempts to contact the student's parent(s)/guardian(s) and inform them of the officer's request. All attempts to contact parent(s)/guardian(s) shall be documented.
5. If the student exercises his or her right not to speak to law enforcement, the interview shall not proceed on school grounds.
6. If a student's parent/guardian denies consent for the interview, then the interview shall not proceed on school grounds.
7. If the student is willing to be interviewed and parents consent, the interview may proceed. The interview shall be conducted in the presence of an Administrator, Counselor, Assistant Principal, and/or the parent/guardian, if the parent/guardian so requests.

II. Interviews by Officers Regarding Incidents Related to School

- A. Police Officers may interview a student without prior permission from a parent/guardian when investigating a school-related incident. Examples of school-related incidents where a Police Officer may be utilized include, but are not limited to:
 1. Fights involving students on school property or at a school-sponsored event;
 2. Threats made by a student against another student or school staff member;
 3. The possession, sale or use of alcohol, drugs, look-alike drugs and other substances used with the intent to cause an altered mental state or "high;"
 4. Incidents of theft, vandalism or other misconduct resulting in damage to property that takes place at school or at a school-sponsored event;
 5. The possession, sale or use of weapons on school property.
- B. Police Officers may also question a student without prior parental permission in relationship to incidents which occur off school premises but threaten the safety of the school community. Examples of these incidents include, but are not limited to:
 1. Fights between students that may result in retaliation at school;

2. Gang-related incidents involving students that may carry over into the school environment;
 3. Threats made by students outside of school that may result in problems in the school environment or at a school-sponsored event.
- C. Police Officers and School Administrators will observe the following protocol for such interviews:
1. All interviews shall take place in the Assistant Principal's office or other private setting, and not in the public areas of the school. A School Administrator will be present for the interview whenever practical.
 2. Before interviewing a student, the Police Officer will discuss the purpose and scope of the interview with an Assistant Principal or other designated School Administrator.
 3. Reasonable attempts by school personnel will be made to contact the parent/guardian to inform them of the interview.

III. Arrests of Students on School Premises

Police Officers are authorized to arrest students when a warrant is issued for such arrest or when the officers have probable cause to believe that the student has committed a crime. An officer who arrests a student at school shall whenever practical take the student into custody in a manner which minimizes disruption to the school environment and embarrassment to the student. The Assistant Principal or School Administrator shall promptly notify or attempt to notify the student's parent/guardian of the arrest and the location to which the student has been taken. The School Administrator or Assistant Principal shall document such notification and/or attempts at notification.

RESOLUTION

BE IT AND IT IS HEREBY RESOLVED by the Board of Education of Glen Ellyn School District No. 41, DuPage County, Illinois, that effective September 14, 2015, Rebecca Allard shall be appointed and shall serve as the designated agent of said School District No. 41 for Illinois Municipal Retirement Fund (IMRF) purposes and shall exercise all power and authority attendant to such official position.

AYES: Bochenski, Clark, Elger, Escalante
Nelson, Buchholz

NAYS: Ø

ABSENT: Quin

Adopted September 14, 2015.

Eric Nelson

President, Board of Education

ATTEST:

Rene _____

Secretary, Board of Education

**RESOLUTION REGARDING APPROVAL OF CHANGE ORDERS FOR THE 2015-2016
SCHOOL ADDITION CONSTRUCTION PROJECT**

WHEREAS, the School District is undertaking adding four additional classrooms and auxiliary space at Churchill school during the 2015-2016 school year (“Churchill School Addition Construction Project”); and

WHEREAS, the proposed budget for the Churchill School Addition Construction Project is \$3,385,000 million (the “Project Budget”); and

WHEREAS, the Board of Education has awarded numerous contracts to various construction vendors related to the Churchill School Addition Construction Project; and

WHEREAS, it is essential that the Churchill School Addition Construction Project be completed in a timely manner and during the 2015-2016 school year to minimize interruption to instructional service to students; and

WHEREAS, although the School District’s construction professionals have worked diligently to identify the scope of the Project, it is the nature of construction Project that unforeseen circumstances arise necessitating in certain circumstances that the School District approve change orders; and

WHEREAS, if a change order contemplates either the increase or decrease in price of \$10,000 or more or the time for completion by 30 days or more for a project after the contract is awarded, the Board or a designee of the Board must authorize the change order in accordance with the Section 33E-9 of the Illinois Criminal Code, 720 ILCS 5/33E-9; and

WHEREAS, there are delays between Board meetings and special meetings are difficult to convene, which could create a significant delay jeopardizing the schedule of the Churchill School Addition Construction Project should a change order be required during the time period between Board meetings; and

WHEREAS, the Board has determined that it would be in the best interest of the School District to authorize the Director of Buildings and Grounds to approve change orders in accordance with this Resolution with the final approval of the Superintendent;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Glen Ellyn School District No. 41, DuPage County, Illinois, as follows:

1. **Authorization of Director of Buildings and Grounds to approve Change Orders with the final approval of the Superintendent.** The Director of Buildings and Grounds is authorized to act as the Board's designee and approve change orders for work related to the Churchill School Addition Construction Project, subject to the satisfaction of all of the following requirements:

A. The Director of Buildings and Grounds makes the following findings related to a change order:

- i. The circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the Construction Contract was signed;
- ii. The change is germane to the Construction Contract as signed; and
- iii. The change order is in the best interests of the School District and authorized by law.

B. Prior to the work authorized by the change order commencing, the Director of Buildings and Grounds takes the following actions:

- i. Completes, signs, and appropriately files a change order authorization in substantially the form of the document attached to this Resolution as Exhibit A;
- ii. Receives the approval of the School District's Superintendent, which shall be evidenced by the Superintendent signing the change order authorization form; and

iii. Provides the change order authorization form in a written communication to the Board.

C. The work contemplated by the requested change order is less than \$50,000 and is exempt from the bidding requirements of Section 10-20.21 of the Illinois School Code, 105 ILCS 5/10-20.21, and the Public Works Contract Change Order Act, 50 ILCS 525/1.

D. The requested change order will not cause the School District to exceed the Project Budget.

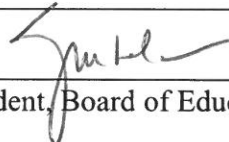
2. **Authorized Expenditures.** All expenditures incurred by the School District that are the result of change orders approved by the Director of Buildings and Grounds and the Superintendent in accordance with Section 2 of this Resolution are authorized and will not require further action by the Board.

4. **Allowances.** The Director of Buildings and Grounds is authorized to approve the use of allowances contemplated in the relevant construction contract for the Churchill School Addition Construction Project to pay for unforeseen costs of the work after obtaining the approval of the Superintendent of the School District.

5. **Effective Date.** This Resolution shall be in full force and effect upon its adoption.

ADOPTED September 14, 2015, by the following roll call vote:

YES: Elger, Escalante, Buhenski, Nelson
NO: Bilchholz, Clark
ABSENT: Ellis


President, Board of Education

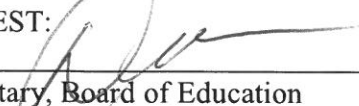
ATTEST: 
Secretary, Board of Education

Exhibit A
CHANGE ORDER AUTHORIZATION

Contract Number: _____

Project: _____

This change order authorizes: (check one)

_____ An increase/decrease in the cost of the contract by \$10,000 or more
Enter amount: _____

_____ An increase/decrease in the time of completion by 30 days or more
Enter amount: _____

Describe change: _____

The Board of Education of Glen Ellyn School District No. 41's designee has determined that:
(indicate reason for change)

_____ The circumstances said to necessitate the change in performance were not
reasonably foreseeable at the time the contract was signed.

_____ The change is germane to the original contract as signed.

_____ The change order is in the best interest of the School District and authorized by
law.

Prepared by: _____ Date: _____
Director of Buildings and Grounds

Authorized by: _____ Date: _____
Director of Buildings and Grounds

Approved by: _____ Date: _____
Superintendent

Copies of this authorization and the corresponding change order shall be preserved in a contract
file that is open to the public for inspection in accordance with Illinois law.

SEPT. 14
~~August 22, 2015~~

Name (Please print)	Email Address and School Area
Jeff Coffey	JEFF@STCSD.NET
Deborah Lazzara	CHURCHILL
Michael	Hadley
B Bonkowski	GEEA
CHARLES SLAUSKA	GE
Colleen Steele	Hadley
Shelby Burkitt	Hadley
Dina Sparra	Hadley
Denise Capenyo	Hadley
Tracy Guerrieri	Hadley
Karen Dymit	GEEA
Susie Thomas	BF
Mash	Lincoln
Bruce Lunn	Lincoln
Kimberly, Jack, Jimmy Meinhardt	churchill, Hadley
Gregg Neuman	Lincoln